



A Positive Environment
for Spiritual Awakening

Wedding Information and Agreement

Bride:

Address: _____

Phone: _____

Cell: _____

Email: _____

Groom:

Address: _____

Phone: _____

Cell: _____

Email: _____

Wedding Date: _____ **Time:** _____ **Rehearsal Date:** _____ **Time:** _____

Approximate number of guests: _____

Do you wish to add:

Unity Candle-Lighting: _____ Sand Ceremony: _____ Blended Children's Ceremony: _____ Other: _____

Couples will need to provide their own candles or sand. For Candle-Lighting (lighting of a candle together) you will need two dripless taper candles and one pillar candle plus a holder(s) for the candles. For Sand Ceremony, you will need 2 smaller glass containers, one larger glass container and colored sand. These can be purchased at wedding shops, Hallmark stores, Pat Catan's & Hobby Lobby.

Terms & Conditions:

Payment & Contract

Confirm and reserve your wedding date as far in advance as possible. A signed agreement and 50% deposit is required to reserve your date on the church calendar. The balance and final payment is due fourteen (14) days prior to your wedding date. *Please note: An additional \$100 will be charged for holiday weddings.*

The minister reserves the right to refuse to perform a wedding ceremony at any time. Evidence of intoxication by any member of the wedding party before the ceremony will result in cancellation by the minister.

Outdoor weddings on church grounds are acceptable, but all tent and chair cost, set-ups and removal are the responsibility of the client. *(All fees still apply.)*

Pre-marital Counseling is available by appointment.

Cancellation

In the event of a cancellation, you must notify the church, in writing, no later than thirty (30) days prior to your date for a full refund of your deposit. In the event of a no-show, your deposit will be forfeited.

Members

Facility rental and rehearsal fees will be waived for Unity Centre active members with one or more years' continuous tenure. All other fees still apply.

Rehearsals & Decorations

Rehearsals are charged for a minimum of two hours, during which time couples may choose to decorate the sanctuary. Please, no wire or tape is to be used. Command style hooks, rubber bands or ribbons are preferred. For safety reasons, we do not permit confetti, bird-seed or rice. Bubbles or flower petals are recommended. Couples must provide their own runner. Any removal of furniture must be approved by the minister or authorized representative of Unity Centre. *Please note: All decorations must be removed from the church after the ceremony.*

If you choose not to have a formal rehearsal, it is requested that all members of the wedding party, *except the bride*, arrive at the location at a reasonable time before the ceremony to do a short rehearsal. Please discuss this with your minister prior to your wedding date.

Liability

The client shall be responsible for maintaining proper order at all times, and from preventing vandalism or damage to any and all facilities and/or furnishings, grounds, etc. Unity Centre is not responsible for lost or stolen items.

****Please make sure the minister receives your marriage license before the ceremony. The marriage will not be performed without the license.***

Other Information:

- Unity Centre Sanctuary can accommodate up to 200 people with 11 rows of pews.
- The church sound system may only be operated by qualified church sound technicians.
Please note: If using pre-recorded music, a \$25 per hour sound system fee will apply.
- Musical instruments in the sanctuary are only to be operated by Unity Centre music director and staff.
We welcome you to contact our music director/staff for music for your special day. *(fees will vary)*
- No alcoholic beverages permitted on premise.
- Unity Centre will perform same sex marriages.
- Unity Centre is wheelchair accessible.
- Unity Centre is a non-smoking facility.

Fees:

Minister Fee	Minister discretion; separate contract will apply.	
Facility Rental Fee	\$150 first hour; \$75 each additional hour	\$
Rehearsal Fee	\$75 for two hours	\$
Holiday Wedding Fee	\$100	\$
Cleaning Fee:	\$60	\$
Church Open & Close Fee:	\$25	\$
Candelabra Rental	\$25	\$
Sound System Fee: (pre-recorded music)	\$25 per hour	\$

Total	\$
Less Deposit	\$
Total Due Before Wedding	\$

Please make check payable to: Unity Centre

Bride Signature:	Date:
Groom Signature:	Date:
Minister/Authorized Signature:	Date:

Best Wishes for an Exquisite & Sacred Wedding Day!